



The Wonthaggi Workmens Club

www.wonthaggiworkmens.com.au

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035672 1083

Debutante Ball



The Wonthaggi Workmens Club has a range of packages to suit any budget with personalised service and warm hospitality .

Debutante Ball Package

- Room for dance lessons (*subject to availability*)
- White table linen & napkins
- Dance floor, stage & archway
- Private room for family photos
- Round or long tables as required
- Ticketing for ball
- Special Debutante menu
- Personalised program for ball
- Complimentary use of centrepiece glassware
- Lectern and microphone

For more information or to book please call Suzanne on 5672 1083.

Debutante Ball Package

\$8.00 per person *(including guests)*

Include;

Private room for family photos

Use of the Kirrak room for dance practice sessions (subject to availability)

Round or long tables for up to 10 guests

(tables for larger numbers can be arranged on request.)

White linen tablecloths and napkins

(coloured napkins can be hired for an additional charge)

Seating display at entrance to Kirrak room

Personalised program for each table

Complimentary use of centrepiece glassware

P.A. equipment and microphone

Ticketing for the event

Security staff and Proof of Age' wrist bands



Additional Charges

Room hire \$275.00

Catering package as selected

Bond \$500.00

Bond is refundable 3 days after final inspection of room

Event Structure

A Debutante Ball being held at the Wonthaggi Workmen's Club must include the following:

- ♦ At least two parents or parent groups must be actively involved from the time the event is booked. These events encompass large amounts of cash handling and coordination, we require that a responsible adult is in control of the planning and funding for the event.
- ♦ At least one parent must attend any dance practice session held here at the Wonthaggi Workmen's Club. We are a licensed private club and minors must be accompanied by a parent or adult guardian at all times.
- ♦ In accordance with Club and Licensing Regulations, a guest list must be provided of all those attending the event and must include full names and addresses. This list may be requested to be viewed by the local Licensing Inspector at any time during the event. The list is not used for marketing purposes and will be destroyed at the end of the event in accordance with privacy laws.
- ♦ Meal service times are as follows:

Finger food packages from 6:30pm to 9:00pm latest service

Seated Dining from 6:30pm to 8:30pm latest service.

These service times are not negotiable, dance routines and photographers will need to fit their times around those mentioned above.



Finger Food Package

\$18.00 per person

Gourmet party pies
Spring rolls
Mini dim sims
Mini pizzas
Vol au vents assorted
Mini pizza
Spinach & ricotta pastizzi
Roving cake tray

Single Meal Package

\$22.00 per person

Select 2 items from the main menu for a 50/ 50 drop

Two Course Meal Package

\$25.00 per person

2 course menu - 50/50 main & dessert
Select two choices from; main & dessert menu

Three Course Meal Package

\$32.00 per person

3 course menu - 50/50 entrée, main & dessert
Select two choices from; entrée, main & dessert menu

Children 12 years and under

\$10.00 per child

Please refer to the children's menu



Package Menu Selection

Soup

Cream of pumpkin (V)
Potato and leek (V)
Chicken and sweet corn
Minestrone

Entrée's

Marinated skewered prawns, honey & sesame dressing, rice (GF)
Thai beef salad, mesclun lettuce, Thai dressing (GF)
Chicken vol-au-vent
Stuffed mushroom, roast pumpkin, rocket (V) (GF)
Suitable for vegans without cheese

Main

Salmon steak, hollandaise & dill sauce
Roast sirloin of beef porterhouse, red wine jus
Beef Wellington, mushroom, bacon wrapped in pastry, red wine jus
Tuscan chicken breast filled with spinach, mushrooms, pine nut and hollandaise sauce
Pork porterhouse, traditional gravy, apple sauce
Chargrilled chicken breast, choose either Italian, creamy mushroom or mango sauce (GF)
Chicken parmigiana
Stuffed mushroom, roast pumpkin, rocket (V) (GF)
Suitable for vegans without cheese
All meals served with seasonal vegetables

Desserts

Tiramisu, chantilly cream
Sticky date pudding, toffee sauce, fresh cream
Profiteroles, chocolate topped, grand marnier custard
Brandy snap baskets, berries, cream
Apple strudel, chantilly cream
Vanilla cheese cake,
Roving dessert platters

Children's Menu

Chicken tenderloins, chips, vegetables
Fish, chips, vegetables
Chicken nuggets, chips, vegetables
Bolognese pasta, cheese

Desserts

Frog in a pond or ice cream sundae



General Information

Correct at time of printing:



Dance Tuition

- ♦ **Renee Castelluccio**
Local Trainers - 10 Week or 5 Week Packages Available - MC services also available. Minimum is 10 couples.
Call 0407 094 338 or email: reneecastelluccio@gmail.com
- ♦ **Shane Gray**
Shane also provides suit hire, and event planning
Call 5940 8402

Debutantes Gowns and Suit Hire

- ♦ **Panthers Mensland**
Wonthaggi. Panthers will come to the venue for fitting in the suit of your choice and accessories.
Call 5672 5644
- ♦ **Maria Maraone Bridal Studio**
126 Graham St Wonthaggi. (Next to Gerard's Jewellers) Hand Made Gowns and alterations.
Call 0438 483 502

Photography

- ♦ **Foons Photographics** Wonthaggi.
Call 5672 1411
- ♦ **Blue Wolf Photography** Cowes .
Call 5952 6935
- ♦ **Main Memories Videography.** They provide affordable DVD production of your event, including dance practice footage.
Call 0418 345 460

Entertainment

- ♦ **Subsound Entertainment Leongatha**
For D.J's and lighting:
Call 0419 199 771
- ♦ **DJ Josh Baker**
Josh will meet with the group to discuss your needs:
Call 0432 978 622

Flowers, Buttonholes and Corsages

- ♦ **Big Twig Florist** Wonthaggi. Fresh flower options:
Call Emma 5672 2565
- ♦ **Desfora** 49 Rimfire Drive Hallam. Huge range of artificial flowers. Affordable buttonholes and corsages that can be kept as mementos.
Call 9796 5995



GUIDLINES AND TIPS

The \$500.00 bond paid is refundable on final inspection of the room. The bond will be available for refund subject to inspection within 3 working days after the event. The refund will be made payable by cheque or bank deposit.

The Liquor Control Reform Act clearly states that any person under the age of 18 years is to be in the company of a spouse, parent or guardian when on a licensed premises. The Licensees will no longer be permitted to supply liquor to persons under 18 years of age (minors) for consumption on licensed premises under any circumstances.

Alcohol will not be served to any person under the age of 18 years. Suitable identification of proof of age must be provided.

It is an offence for the Licensee to allow any drunk or disorderly person to be on the premises. This includes Debutantes who will be escorted from the venue if found to be intoxicated

The Wonthaggi Workmen's Club reserves the right to remove any patron or guest who brings any alcohol into the venue without permission. This includes Debutantes and their partners.

We include ticketing as part of the venue package. Standing room tickets are not available. Our staff will greet guests at the door and take tickets from them on entering. The numbers of guests invited will be capped to prevent overfilling of the venue and exceeding Liquor Licensing Laws.

The Kirrak Room can hold a maximum of 21 round tables. Maximum guests per table is ten (10).

The venue will need to approve the use of candles or hazardous centrepieces or decorations.

We strongly recommend getting your group together at least 3 - 4 months in advance and meeting once per week to discuss planning and organise dance lessons, dress / suit fitting etc.



Terms and conditions

A booking will be considered tentative pending receipt of a deposit and will be held without obligation for a period of fourteen days. Once this period has lapsed Wonthaggi Workmen's Club reserves the right to cancel an unconfirmed booking and reallocate the venue to other enquirers.

A bond of \$500.00 payable on confirmation of date together with a completed Booking Information Sheet.

For cancellation of booking the bond will only be refunded if a letter is received at least 4 weeks prior to the function, less any administration charges. If the cancellation is made between 2-4 weeks before the function only 50% will be refunded if the room is re-booked, less any administration charges, and notice less than 2 weeks the bond is forfeited.

The bond will be available for refund subject to inspection within 3 working days after the event. The refund will be made payable by cheque.

Numbers to be confirmed 14 days prior to reception. This number will be considered final and the minimum charged for.

Full payment of Debutante Ball to be received by the Club 10 days prior to function. Failure to do so will result in a \$200.00 late payment penalty.

Selection of menu to be completed 14 days prior. Once times have been scheduled for meals the Club will serve the meals at the mutually agreed times. A 15 minute grace period will be overlooked.

All items required for the set up of the function are to be delivered to the club no later than 3 days prior to the function date. (Flowers and cake are exempt) Any glassware or decorations supplied need to be delivered to the club 3 days prior. Any item supplied must be washed and polished and free of stick on labels and price tags. Part of the bond paid will be deducted for the cost in wages for the removal. The host is required to conduct the function in an orderly manner and in compliance with the requirements of the Wonthaggi Workmen's Club.

Unfortunately accidents do happen and any unnecessary damage to the Club and property will be the responsibility of the function host. Likewise, we cannot be responsible for items lost in the Club or the car park before, during or after the function.

Confetti is not permitted in the Club. Part-bond, equivalent of the rate of cleaning cost for two hours will be deducted if cleaning of confetti is required.

All requirements of the Liquor Control Act will be strictly enforced by the Wonthaggi Workmen's Club.

The main points that should be noted are as follows:

- ♦ ***It is an offence to serve or provide liquor to a person under 18 years of age.***
- ♦ ***It is an offence to serve a person adversely effected by alcohol and to have an intoxicated person on the premises.***
- ♦ ***No beverages of any kind will be permitted to be brought into the Wonthaggi Workmen's Club for consumption by the function host or guests.***
- ♦ ***The function host will provide the club with a list of names of all guests upon confirmation of final numbers.***
- ♦ ***At the discretion of Management at anytime the function maybe served light beer only in accordance with the requirements of the act.***
- ♦ ***Please note that any liquor found in the possession of guests will be removed, held by the Club and returned when the guest leaves the venue. A subsequent occurrence will lead to the guest being asked to leave and the liquor confiscated.***

Terms and Conditions

Please read all Terms & Conditions carefully

I have read the Terms & Conditions of the Wonthaggi Workmen's Club and agree to abide by them. I am aware that failure to do so will result in the mentioned penalties.

Debutante to Sign.....

Date

Function Date

Parental Consent Form

Your son / daughter has approached us at the Wonthaggi Workmen's Club, wishing to conduct a Debutant Ball / School Formal in our venue. If you are allowing your son /daughter to participate and conduct this event in accordance with our policies, we request that parent (s)/ guardians read and understand the terms and conditions contained herein. Your signature below indicates that you have read the information contained in this brochure. We also request that at least one parent of the group accompany the debutantes at any meeting, dance practice or debutant planning held at the Wonthaggi Workmen's Club.

Print Debutante Name:.....

Parent(s)/Guardian Name:.....

Signed.....

Date

Event Date