

# THE WONTHAGGI WORKMEN'S CLUB

## CATERING FOR YOUR NEEDS

<b>Morning &amp; Afternoon Tea</b>	Price Per Person
Tea and coffee all day access	\$7.00
Cake and slices	\$13.00
Roving Cake Platter ( <i>serve 10 guests</i> )	\$130.00 per platter
Homemade scones with jam and cream	\$13.00

<b>Light Lunch's</b>	Price Per Person
Point sandwiches and wraps ( <i>chefs selection</i> )	\$21.00
Chef's selection of hot finger food : Party Pies, Sausage Rolls, Spring Rolls, Mini Dim Sims, Pizza Slice, Mini Quiche, Fried Calamari Rings - 10-11 pieces per person	\$28.00
<i>Chef selection hot finger food and point sandwiches and wraps</i> <b>Special Dietary requests available</b>	\$30.00

## FUNCTION EXTRAS

Fresh seasonal fruit platter - per platter	\$80.00
Cold nibble platters - cheese, Kabana, savoury biscuits and a selection of dips - per platter	\$80.00
Tea and Coffee – self service station	\$5.00
Table Linen – per table	\$15.00

### **Beverages Charge Account**

#### **\*\*Credit Card Required\*\***

A full or limited bar may be offered to guests and charged on a consumption basis, with the account to be settled upon conclusion of the function. The Wonthaggi Workmen's Club require a credit card to be held until the account has been settled

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## **TERMS AND CONDITIONS**

A booking will be considered tentative pending receipt of a deposit and will be held without obligation for a period of fourteen days. Once this period has elapsed The Wonthaggi Workmen's Club reserves the right to cancel an unconfirmed booking and reallocate the venue to other enquirers.

A bond/deposit is payable on confirmation of the chosen date and will be either deducted from the balance or refunded after the event whichever applies. For cancellation of a booking, the bond will only be refunded if notification is received at least 4 weeks prior to the function. The bond will be available for a refund subject to inspection within 3 working days. The refund will be made payable by cheque. Numbers are to be confirmed 7 days prior to reception. This number will be considered final and the minimum charged for. Full payment of the event is to be received by the Club 7 days prior to the function. Selection of the menu to be completed 14 days prior. Once times have been scheduled for meals the Club will serve the meals at the mutually agreed times. All items required for the set up of the function are to be delivered to the Club no later than 3 days prior to the function date. The host is required to conduct the function in an orderly manner and in compliance with the requirements of the Wonthaggi Workmen's Club. Unfortunately, accidents do happen and any unnecessary damage to the Club and property will be the responsibility of the function host. Likewise, we cannot be responsible for items lost in the Club or the car park before, during or after the function.

## **AFTER HOURS ACCESS**

Each entrance door to the venue has a door buzzer to notify staff that you are here outside trading hours.

## **ACCESS AND PARKING**

The Club is situated at 75 Graham St, Wonthaggi. The front entrance faces Graham St. There is also a rear entrance behind the venue in Richmond Lane. Our general public trading hours are from 9:00am and 10am on a Sunday until late, Parking at the front of the venue is 1 hour, and to the side of the venue in the Bass Coast Shire Council Car park for 3 hours and is extremely limited. At the rear of the venue you will find a gravel car park that is not time limited. Parking in this space is also extremely limited and availability is not guaranteed.

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## BOOKING FORM

<b>Contact Name:</b>	
<b>Company Name :</b>	
<b>Date / Dates Required:</b>	
<b>Preferred Room :</b>	
<b>Set Up Time:</b>	
<b>Guests Arrival Time:</b>	
<b>Finishing Time:</b>	
<b>Catering Required :</b>	Please make your selection on the catering page and attach to this page
<b>Dietary Requirements</b>	
<b>Tea and Coffee Station required</b>	Yes or No
<b>Bar Requirements</b>	PAYG or charge Card
<b>Table Arrangements:</b>	
<b>Decorations</b>	
<b>Extras Requirements</b>	<input type="checkbox"/> Lolly table <input type="checkbox"/> Photobooth <input type="checkbox"/> Band <input type="checkbox"/> DJ
<b>More Information</b>	

I/we \_\_\_\_\_ declare that we have read the terms and conditions and agree to abide by them for the duration for the function

Signed .....Date .....

**WONTHAGGI WORKMEN'S CLUB Inc. ABN 65265914925**  
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